PROMPT SHEET

MASS IN HONOUR OF THE HOLY NAME OF JESUS ACCORDING TO THE USE OF SALISBURY

SERVER



ST TEILO'S CHURCH SEPTEMBER 2011

Jesus Mass: Summary for Server

Before Mass

Prepare Altar (all on RH side)
Credence cloth
Missal, cruets, pyx
chalice with corporal as veil,
paten, burse (with two corporals)

On LH side at back, Pax board

Light altar candles

Prepare Piscina
Bowl (on credence table), cruet, towel

Mass

When **introit** starts **S** leads **P** to Trinity Chapel altar

bow to altar

S to RH end of altar for

preparation of elements

P takes burse, and spreads corporal

S takes

- pyx, and removes lid for P to take host
- cruets and hands to P to mix chalice

S then goes to piscina to wash P's hands

 \boldsymbol{S} takes Missal and stands on R of $\boldsymbol{P},$ holding it $\boldsymbol{Confession}$

P approaches altar, and S places Missal centre R then S stands below step to R of when P ready, Smoves Missal to RH end then return below step and stands behind P P recites Introit and Kyrie

When **P** turns for 'Dominus vobiscum', kneel and hold chasuble **S** then stands for **Collect**, but **bows**

After Collect, **S** remains standing while **P** recites Epistle at altar After Epistle **P** sits and **S** take Missal to **P**

S holds Missal while P recites Gradual, Alleluya and Sequence

At Sequence singing **P** stands and **S** takes Missal to LH end of altar.

After **Gospel** announcement, **S** holds Missal for **P** At end of Gospel, **S** holds Missal up for **P** to kiss

S then takes Missal to RH end for **Offertory S** kneels & holds chasuble for P at 'Dominus vobiscum'

S stands, waits for **P** to recite Offertory, then takes Missal and places it L of centre for **P**

S goes to Piscina, when P has prepared vessels assists P to wash hands S then goes to stand on R of P, below step

At Sursum Corda, **S** kneels and holds chasuble for **P** to sing 'Dominus vobiscum' then stands for preface

After Sanctus, S kneels

At 'Hoc est corpus meum' S holds chasuble for elevation of host;

At elevation of chalice, S again holds chasuble

At end of Canon and beginning of Pater Noster

At Pax domini, S holds chasuble when P turns

S kisses Pax Board, responding 'et cum spiritu tuo' then takes Pax Board to clergy & people in order S brings Pax Board and sets it down on LH back of altar

As soon as **P** has received **communion S** moves Missal to R side of centre,
so P can read texts for **Ablutions**

S goes to RH end of altar to assist, taking cruets

- wine into chalice
- wine over P's fingers into chalice
- water into chalice

S goes to piscina for P to wash hands then **S** moves Missal to far RH side of altar

Thereafter **S** kneels at altar step until end of Mass At **postcommunion**,

S holds chasuble for 'Dominus vobiscum' and again after the prayer, for the **dismissal**

During last Gospel,

S bows to kiss floor when P sings ' Et verbum caro'

At end of Gospel, **S** stands, goes behind **P**, bows to altar and then **S** leads **P** to vestry

While P says post-Mass prayers, **S** brings back vessels etc from altar and piscina