# CHECK LIST

# MASS IN HONOUR OF THE BLESSED VIRGIN MARY ACCORDING TO THE USE OF SALISBURY

ACOLYTE
THURIFER
TAPERERS
BOOK BOY



Salisbury Cathedral May 2011

# Acolyte

Remain in sacristy when clergy go in *Introit, Kyrie* 

#### 1. ENTRANCE OF SACRED VESSELS AND LINEN

When Gloria in excelsis is intoned,

take up chalice, paten, under a corporal acting as veil, with burse on top (containing 2 corporals)

Wait in ambulatory outside S quire door

Towards end of *Gloria* met by **taperers** who lead you to Sanctuary You continue into Sanctuary, bow to altar, and turn into Audley Chantry

In Audley Chantry, bow to altar, set down chalice and paten **Remove mantle**, bow again and go to Audley Chapel door Wait until priest has said *Collect* and gone to sit for *Epistle*, then **take burse** with remaining corporals to high altar

Kiss altar; then go to S side and wait at credence

#### 2. AFTER EPISTLE – ABLUTION OF HANDS & PREPARATION OF VESSELS

After Epistle, when subdeacon has set down the epistle book, take lavabo bowl and towel.

and assist **subdeacon** with washing hands Keep lavabo bowl and towel in hands

While subdeacon fetches water cruet for blessing, assist **deacon** with washing hands, then put down bowl and towel

Subdeacon returns with water cruet for blessing by celebrant. When this is complete, lead him back to Audley Chapel, bow to high altar on crossing

#### in Audley Chapel

bow and go to chapel altar remove stoppers from cruets remove veil from paten and chalice, and hold it He places host on paten, and water/wine in chalice When done, replace veil on chalice and paten, and stoppers in cruets Bow with subdeacon and then lead subdeacon back to into Sanctuary, and go to S side and face east

#### 3. SEQUENCE, GOSPEL AND CREDO

Remain here during *Sequence*, Turn West after *Gospel* has been announced Then turn east again for first part of *Credo* Bow whenever clergy bow

#### 4. BRINGING OF VESSELS TO STEPS – CENSING OF THOSE IN QUIRE

After 'et sepultus est', go to Audley Chapel (bowing as you cross sanctuary), *replace mantle* and pick up **veiled chalice and paten** 

When priest sings 'Dominus vobiscum' come out of Audley Chapel with veiled chalice and paten

take them to bottom altar step and hand to subdeacon.

Then go to S side of altar by credence. Remove mantle

When the deacon has censed the celebrant, take the **censer** from the deacon Go down into the stalls.

Cense in the following order

Decani ruler

Cantoris ruler

Decani choir

Cantoris choir

Decani eastern stalls

Cantoris eastern stalls

[NB subdeacon follows you for honouring of Gospel Book]

When done, return to sanctuary, and give censer back to deacon Take lavabo and towel, and give to SD, then return it to credence *Replace mantle* 

Go to stand at foot of first altar step, behind subdeacon

#### 5. EUCHARISTIC PRAYER – HOLDING OF VEILED PATEN

Receive **veiled paten** from the subdeacon, and hold it until the end of the Lord's Prayer (Pater noster)

At Pater Noster, return Paten to subdeacon Then go to S side of sanctuary and face east

#### 6. AFTER AGNUS DEI, DURING KISS OF PEACE - BRINGING OF CRUETS

When Deacon leaves Sanctuary to offer Kiss of Peace to Rulers in Choir, cross Sanctuary, and go to Audley Chapel.

Pick up wine and water cruets, and take them to credence table Then wait at chapel door.

When Deacon has returned from giving the Peace, cross Sanctuary go to credence and put cruets down Remain there, ready to assist with ablutions

#### 7. ABLUTIONS AND DEPARTURE WITH SACRED VESSELS

When subdeacon is ready, remove stoppers and hand cruets to him (wine to his RH) Receive cruets back, and hand lavabo and towel to Subdeacon When finished, replace lavabo and towel on credence Then wait to receive chalice, paten, corporals and burse from Deacon. Take them back to sacristy, and remain there.

### Thurifer

#### 1. BEGINNING OF EUCHARIST

Follow taperers from S quire door to sanctuary with censer and boat Enter sanctuary and go to stand on Right – beyond big candle, facing east

When clergy move to altar, go to S side of altar, at bottom of steps Assist deacon with adding incense to thurible, then hand censer to deacon Wait there with boat in left hand

When censing of altar and celebrant is complete, take censer from deacon and return to sacristy to replenish charcoal as necessary

Introit, Kyrie, Gloria in excelsis, Collect

#### 2. BEFORE AND DURING GOSPEL PROCESSION

While subdeacon reads *Epistle*, wait at S quire door.

When subdeacon has returned to sanctuary, enter and go to S side of sanctuary with censer and boat.

Wait near credence until deacon is ready to cense the altar.

After the censing of the altar, take censer back from deacon, and go to centre of sanctuary, just in front of taperers, face altar,

Subdeacon and deacon form up in front. All bow and then turn. Follow taperers in procession through quire to eagle lectern at great crossing.

Go to the left of the lectern, alongside the platform and turn east to face altar for announcement of Gospel

Then turn to L to face north - i.e. looking at Deacon's back as he recites Gospel Swing the censer from side to side during Gospel.

When the Gospel has ended, follow taperers in procession back through quire.

**At the quire crossing,** leave procession, go through S quire door, and replenish charcoal in sacristy.

#### 3. AFTER CREED THROUGH TO OFFERTORY CENSING

After Creed, when celebrant sings 'Dominus vobiscum' re-enter through S quire door, and go to sanctuary.

Stand on R, near credence, until celebrant is ready to cense altar. Assist deacon as before.

When acolyte has left sanctuary with subdeacon to cense those in choir, remain at credence.

After the acolyte has returned the deacon censes the LH side of the altar.

When that is finished, take the censer from the deacon, Take the censer back to the sacristy and leave it there.

Re-enter the quire (bowing to altar), and go to stall next to the taperer and remain there for first part of Eucharistic Prayer and Elevation, following the instructions in the people's booklet up

#### 4. ABLUTION AFTER BENEDICTUS

When choir starts to sing Benedictus, go up to Sanctuary (bowing to altar, and onto S side near credence.

Take lavabo bowl and towel, and assist Deacon to wash hands.

Replace the lavabo bowl and towel, then go to S side position (near candle and face east)

When the celebrant begins the Lord's Prayer (Pater Noster), return to stall (bowing to altar)

#### 5. AFTER COMMUNION

After Communion, when Deacon begins Ite missa est, move out of stall

Let book boy catch up with you, and stand on your R to walk up to the Sanctuary with taperers and book boy up to the Sanctuary.

Stand in the centre of the sanctuary facing east, with book boy on your right.

Make sure the book boy is brought the Missal by the subdeacon (if not go and fetch it from the altar!), and that he has it open at the Last Gospel.

When the celebrant, deacon and subdeacon bow, also bow, then turn and follow the taperers back to the sacristy.

## **Taperers**

#### 1. BEGINNING OF SERVICE

Lead procession from S quire door to sanctuary step, and go to either side.

When clergy move to altar, set down candles on floor.

Leave candles where they are, come together, bow to the altar, turn and return to sacristy.

Taperer 1 brings in lavabo bowl and towel, and takes them to credence near altar. Taperer 2 brings water and wine cruets, and takes them to Audley chapel, laying them on the right-hand side of the altar. Book boy will take pyx with you.

When this is done, both come together, bow to the altar, and go stand by candle facing altar.

#### 2. GLORIA IN EXCELSIS – ENTRY OF ACOLYTE

When the priest intones 'Gloria in excelsis', pick up candles, come together, reverence altar, turn and go to S quire door.

There meet the acolyte in ambulatory. Turn, and lead him back to the sanctuary step. Reverence altar, and then return to original places and set down candles. Come together, bow to altar, and go to places in stalls. Follow the service in the booklet.

#### 3. GOSPEL PROCESSION

When Deacon censes altar, go back to sanctuary step, bow, turn and go to candles. When the thurifer comes to the middle of the sanctuary, pick up candles, come together and turn to altar.

When the subdeacon and deacon have come to the centre and bowed, turn inwards and lead procession through choir to eagle lectern for recitation of Gospel.

Taperer 1 (decani) goes to L of eagle, round back and faces east

Taperer 2 (cantoris) stops to R of eagle, and face east.

When deacon has announced Gospel, Taperer 1 turns west.

The subdeacon holds the text between you, facing the deacon.

When the Gospel is finished, return the way you came – Taperer 2 needs to wait while Taperer 1 comes round the eagle.

Then lead procession back through the choir and to the sanctuary step.

Set down candles. Come together, bow to altar, turn and go to stalls in choir.

Remain in stalls in choir until after Communion, following instructions.

#### 4. END OF THE SERVICE

When the Deacon begins to sing 'Ite missa est' follow thurifer out of stalls and follow him and book boy up to the Sanctuary step

On reaching the step, bow to the altar, go to candles and pick them up.

Come together and face towards the altar.

When the celebrant, deacon and subdeacon bow, turn and lead the procession back through the S quire door to the sacristy. Go slowly because the celebrant has to sing the Last Gospel.

# **Book Boy**

#### 5. BEGINNING OF EUCHARIST

Wait in sacristy while clergy say preliminary prayers

Line up after Deacon and in front of Celebrant, holding Missal in front of you

Follow Deacon through South Quire Door up to Sanctuary

At the Sanctuary step, go straight on when Deacon goes to R Stop just before the altar steps Bow to altar, then turn and open Missal, holding it for the Celebrant, Deacon and Subdeacon to read

When the Celebrant has given the Deacon and Subdeacon the Kiss of Peace, close the Missal and give it to the Subdeacon

Then leave Sanctuary and stand between two taperers at bottom of step Bow to the altar, and follow them back to the sacristy.

Pick up the Pyx box. Follow the taperers back into the Sanctuary Bow, then turn L and follow Taperer 2 into the Audley Chapel Bow to the chapel altar
Then place pyx box on RH side of altar

Bow with taperer, then go to centre of Sanctuary, meeting with Taperer I All bow

Then leave Sanctuary. They stop at candles, but you go to your place in choir.

#### 5. AFTER COMMUNION – HOLDING BOOK FOR LAST GOSPEL

After Communion, when Deacon begins Ite missa est, move out of the choir stalls.

Walk alongside thurifer (on his right) up to the Sanctuary, followed by taperers

Stand to the right of the Thurifer, and wait for the Subdeacon to bring you the Missal.

Open the missal at the last page with the Last Gospel

Bow when the clergy bow wait while the Subdeacon and Deacon go by, turn and go slightly in front and to the left of the Celebrant, holding the book for him to sing the last Gospel as you walk out {mind the steps!}

# MASS IN HONOUR OF THE BLESSED VIRGIN MARY ACCORDING TO THE USE OF SALISBURY

## SALISBURY CATHEDRAL

Instructions provided in this booklet are intended to be used in conjunction with the separate prompt sheets for those named.

John Harper 2011 copyright © Bangor University

