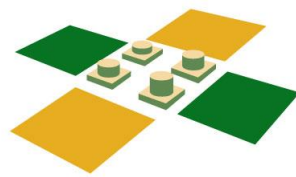


PROMPT SHEETS

MASS IN HONOUR OF THE
BLESSED VIRGIN MARY
ACCORDING TO THE USE OF SALISBURY

DEACON
SUBDEACON
ACOLYTE
THURIFER
TAPERERS
BOOK BOY



THE
EXPERIENCE
OF WORSHIP

SALISBURY CATHEDRAL
MAY 2011

DEACON**Prayer before Mass & entry****Altar step** Read from Missal [Book Boy] — C**Approach** Kiss altar — C

C: prayer / In nomine / C

Incensing D: charge censer

C: censes altar

D: cense celebrant

D: Missal from credence

Introit and Kyrie — R**Gloria in excelsis intonation** / C**Gloria in excelsis recitation** — R

[Then sedilia till 'Cum Sancto Spiritu']

Collect split and face W for Dominus v. / R

then E for prayer

Lection D: take Missal to sedilia Sit**Alleluya 1 & 2** C, D, SD read when SD returns Sit**Sequence** Sit**Laying of corporal**

D: Missal to Altar R

D: wash hands (acolyte assists)

D: spread 1 corporal, 2nd folded

Gospel D: charge censer

D: cense altar

D: take Gospel Book / blessing from C

procession to Lectern

D: announce Gospel

D: sing Gospel text

D: kiss Book and take it

D: process

D: replace Book on altar

Credo C, D, SD recite — R**Offertory** split and face W for Dominus v / R**Offertory antiphon** — R**Bringing of elements** / C

D: take chalice/paten from SD

D: hand paten to C (kiss maniple)

D: hand chalice to C (kiss maniple)

D: take veil from SD, place on altar

Censing D: charge censer

C: censes vessels

D: cense celebrant

D: censer to acolyte

then / C

when acolyte returns

D: cense LH end of altar

D: give censer to Thurifer

then / C

Prayer			C
Orate	split and face W D / SD silent response		
Secret	at 'Per omnia' D: take paten, wrap in veil D: hand wrapped paten to SD		C R of C
Sursum Corda and Preface			C
Sanctus and Benedictus		—	C
Canon			C
Elevation	D / SD kneel to hold chasuble then stand		C
After Elevation	D: wash hands (thurifer assists) D: take folded corporal from C		R of C
End of Canon	D: return folded corporal, kiss C's shoulder		
Pater Noster	D: receive paten from SD, unveil D: hold paten high in RH (veil in LH)		R of C
After Pater Noster / Libera nos	D: hand paten to C place veil on altar		
Fraction			C
Pax versicle			
Agnus Dei	recite with C and SD	—	CDS
Pax	C kisses D, D kisses SD D: go to choir step Give kiss to Ruler 1 (Dec) then Ruler 2 (Can)		
Communion of priest			C
Ablutions	[SD assists C with ablution of vessels] D: when chalice on side and C moves R go forward, fold corporals stack vessels/ burse, give to Acolyte		
Communion antiphon		—	R
Post-Communion prayer	split and face W at 'Dominus v' then back to line for prayer		R
Dismissal	split and face W D: sing Ite missa est		
Departure			C
Procession			
Prayers after Mass			

SUBDEACON

Entry

Altar step	Read from Missal [Book Boy]	—	C
<i>after kiss</i>	SD: take Missal from BB		
Approach	Kiss altar: place Missal L of C	—	C
	C: prayer / In nomine	/	C
Incensing	take Missal to Credence		
	take Gospel Book from Credence		
Kissing			
Book	hold Gospel Book for C to kiss		
	place Book on L side of altar		

Introit and Kyrie — R

Gloria in excelsis intonation / C

Gloria in excelsis recitation — R

Collect [Then sedilia till 'Cum Sancto Spiritu']
split and kneel for 'Dominus v.' / R
then go to Credence for Epistle book
SD: go to Lectern

Lectern sing Lection at lectern *Lectern*
walk back, replace book

Alleluya 1 & 2 C, D, SD read at sedilia *Sit*

Sequence *Sit*

Blessing of water / preparation of elements

SD: wash hands
Go to Audley Chapel for water cruet
bring it back to be blessed by Celebrant
SD & A: go to Audley Chapel with water
SD: Prepare chalice and paten
Return and go to sedilia

Gospel D & SD go to altar steps / C
turn, process to Lectern
SD: go to north of Lectern, face East
take Gospel Book from D
after announcement, face D
at end, offer D Book to kiss
procession back

Credo C, D, SD recite — R

Offertory split and kneel for 'Dominus v' / R

Offertory antiphon — R

SD: take Missal to L centre of altar
Bringing of elements / C

SD: take chalice/paten from Acolyte
SD: hand vessels to D, but **hold veil**
SD: hand veil to D when he is ready
SD: wait on step during censing of elements

Censing

Kissing

Book SD: at censing of Celebrant
take Gospel Book from altar
& bring to Celebrant to kiss
SD: follow acolyte to Quire / C
take to Ruler 1 to kiss then Ruler 2
Then hold up Gospel Book to:
Dec ch, Can ch, Dec stalls, Can stalls
return Gospel Book to altar
then wash C's hands (Acolyte assists)

Prayer		/	C
Orate	split and kneel D / SD silent response		
Secret	at 'Per omnia' SD: take wrapped paten from D SD: hand wrapped paten to acolyte	/	C
<hr/>			
Sursum Corda and Preface		/	C
Sanctus and Benedictus		—	C
Canon		/	C
Elevation	D / SD kneel to hold chasuble then stand	/	C
After Elevation		/	C
<hr/>			
End of Canon			
Pater	SD: receive paten from		
Noster	Acolyte SD: hand veiled paten to D	/	C
After Pater Noster / Libera nos			
Fraction		/	C
Pax			
versicle			
Agnus Dei	recite with C and SD NB SD stand on far R of D	—	C
<hr/>			
Pax	C kisses D, D kisses SD SD: when D leaves go to	—	C
Communion of priest		/	C
<hr/>			
Ablutions	SD: go to R of altar SD: take wine and water from Acolyte SD: pour wine in chalice SD: pour wine over C's fingers into chalice SD: pour water into chalice then return cruets to Acolyte		
Move			
Books	SD: take Gospel Book to Credence SD: move Missal to R end of altar		
Communion antiphon		—	R
Post-Communion prayer	split and kneel at 'Dominus v' then back to line for prayer	/	R
Dismissal	split and face W <i>after Ite</i> SD: take Missal to Book Boy		
Departure		/	C
Procession			
Prayers after Mass			

ACOLYTE

Wait in sacristy until

Gloria in excelsis intonation

Take up veiled vessels and burse

Gloria in excelsis midway through

Meet taperers in ambulatory

Led to sanctuary step

Go to **Audley Chapel**

Set down veiled vessels / burse

Remove mantle

Wait

Collect

after Collect

Take burse to Altar

Kiss altar then go to **Credence**

Lection

When SD returns from lectern

Take lavabo and towel

1. Wash SD hands

2. Wash D hands

Replace bowl and towel

Preparation of vessels

After blessing of water cruet

Lead SD to **Audley Chapel**

Remove stoppers, pyx lid

Take veil and hold it

When SD has finished

replace veil on paten & chalice

replace stoppers and pyx lid

Go to **S side of Sanctuary**, face

East

Sequence stay on S side and face East

Gospel announcement

Gospel reading

Turn with C, and face West

Credo intonation

Turn East; bow whenever

clergy bow

after choir sing 'et sepultus est'

Go to **Audley Chapel**

Put on mantle

Take veiled paten & chalice

When clergy are lined in centre of altar

Go to centre of **Sanctuary**

Hand veiled vessels to SD

Then go to **credence**

Remove mantle

Censing When D has censed C
take censer from D
Go down to **choir stalls**
Cense in following order
Ruler 1 (Dec)
Ruler 2 (Can)
Choir Dec
Choir Can
Eastern stalls Dec
Eastern stalls Can

After censing hand censer to D (near credence)
Take lavabo & towel, hand to SD
Replace lavabo etc on credence
Put on mantle
Go to stand behind SD

End of Offertory Prayer
Receive veiled paten from SD
stay holding it there

Canon of Mass (with Sanctus / Benedictus)

At end of Canon
Hand veiled paten to SD
Go to **S side** and face East

After clergy Agnus Dei
When D leaves sanctuary
go to **Audley Chapel**
take both cruets
When D returns
take cruets to **credence**

After priest's communion
When SD is ready
remove cruet stoppers
hand cruets to SD
Receive cruets back and set down
Give SD lavabo and towel
Replace lavabo and towel
Wait to receive vessels and burse
from D
Take vessels and burse back to sacristy

THURIFER

Entry Take thurible and boat
Follow taperers to sanctuary
Go to R side of Sanctuary
Face east

Censing When clergy approach altar
go to S side of altar nr
credence
Assist D with incense
[C censes altar]
After censing take thurible
Return to sacristy

Introit, Kyrie, Gloria, Collect

Lesson While SD reads lesson
wait at South Quire door
When SD returns, enter
Go to S of altar

**In
Alleluyas** When D has washed hands
go near credence
Assist D with incense
[D censes altar]
take thurible back

Procession Go to centre of Sanctuary
wait for SD and D to come
centre
Then turn & follow
Taperers to lectern

Go to LH side of lectern
Turn and face east
[D announces Gospel]
Turn to face D's back for
Gospel
After Gospel follow Taperers
back, then leave procession
& turn R to go to sacristy

After Credo *When C sings 'Dominus vobiscum'*
Enter and go to Sanctuary
Go to S side of altar nr credence
Wait for D, then assist with incense
Go to stand by credence
[Acolyte takes censer to cense the choir, then returns thurible to D]
When D has censed LH of altar
take thurible back to sacristy

Eucharistic Prayer
return and go to place in Quire

Benedictus *When choir starts Benedictus*
Go to sanctuary and to credence
Take lavabo and towel
Assist D to wash hands
then replace on credence
Go to S side of sanctuary
and face East

When C announces Pater Noster
return to place in Quire

After Communion
When D begins 'Ite missa est'
move out of stall
let Book Boy come alongside
Go with him and taperers
Stand in centre of Sanctuary
with Book Boy on your R

Make sure BB is brought
Missal - if not go and fetch it
from
R side of altar
When C, D, SD bow, also bow
Follow taperers back to sacristy

TAPERERS

Entry Lead procession to Sanctuary
step

When clergy move to altar
put down candles
go to **Sacristy** with Book Boy
T1 take lavabo and towel
T2 take two cruets
BB take pyx
Go back and enter Sanctuary
T1 take lavabo etc to **credence**
T2 & BB take cruets & pyx to
Audley Chapel
Return to candles

Gloria *When C has intoned 'Gloria'*

Take candles
go to **South Quire door**
Meet acolyte in aisle
Lead acolyte back
to Sanctuary step
Put down candles
Bow and go to place in **Quire**

Follow service book instructions

After Lection and first Alleluya

Watch altar

When D censes altar

leave places in Quire

Go to Sanctuary step

When D and SD come to centre

pick up candles & come together

Turn when D and SD turn

Lead procession through Quire

to **lectern**

T1 go to L of lectern, round back
and stop opposite T2

T2 go to R of lectern, turn and
face altar

When D has announced Gospel

turn in to face the Gospel book

When D kisses Gospel Book

turn, T1 goes round lectern

meet and lead procession

back to Sanctuary step

Put down candles

Return to place in **Quire**

until after Communion

Follow instructions in service book

End *When D sings 'Ite missa est'*

come out of stalls

Follow thurifer and BB

back to Sanctuary step

Pick up candles & come together

When C, D, and SD bow

turn and lead procession to **Sacristy**

BOOK BOY

Entry

Wait in Sacristy
When C has finished prayers
take Missal
Go in front of C in procession
Follow D into Sanctuary
go to foot of altar steps, bow
turn to face C
open Missal for confession etc
When C gives D and SD
kiss of peace,
hand Missal to SD

Go and stand between
taperers
bow to altar
Turn and follow them to
Sacristy
Pick up pyx
Follow taperers back, and go
with
T2 to Audley Chapel
Lay pyx on R side of altar there

Return to middle of Sanctuary
Bow, follow taperers
and go to place in Choir stalls

End

Just before D begins 'Ite missa est'

go out of Choir stalls,

walk on R of thurifer

Go with thurifer into Sanctuary

Wait for SD to bring you Missal

Take Missal

When C, D, SD bow, bow too

Then move to your R

Open Missal at Last Gospel

Walk to L of Celebrant, holding book so that he can recite

Gospel

Mind the steps

Follow procession to Sacristy

When C has finished Gospel

put book down for them to say

final prayer

MASS IN HONOUR OF THE BLESSED VIRGIN MARY
ACCORDING TO THE USE OF SALISBURY

SALISBURY CATHEDRAL

Each prompt sheet included in this booklet was printed double-sided, and trimmed to a thin strip that could be inserted up the sleeve. Prompt sheets were used in conjunction with check lists of duties for the same individuals.

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